



CANYON LAKE PROPERTY OWNERS ASSOCIATION

LEASE AUTHORIZATION FORM

TRACT \_\_\_\_\_ LOT \_\_\_\_\_ DATE \_\_\_\_\_

Your signature(s) on this form is an authorization for the POA to issue to your Tenant or Lessee the items you authorize in accordance with the rules and regulations of the Canyon Lake POA and the terms specified by you the property owner.

Name of Tenants \_\_\_\_\_

Property Address \_\_\_\_\_

Term of Tenants (specify month, date, and year tenancy starts and ends below)

1. Number of **ID Cards** to be issued \_\_\_\_\_

Please note that there is a \$35.00 fee for each ID card issued that exceeds six (6) per Tract & Lot.

2. Number of **Car Decals** to be issued \_\_\_\_\_

Please note that there is a \$40.00 fee for each Decal issued that exceeds four (4) per Tract & Lot

3. Number of **Golf Cart Decals** to be issued \_\_\_\_\_

**I relinquish all recreational privileges including boating rights, the Annual Golf membership and permanent guest privileges to my lessee.** (Please note a lessee is eligible for privileges with a minimum one-year lease only)

\_\_\_\_\_  
Signature of Owner or Property Manager

4. Number of **Boat Decals** to be issued \_\_\_\_\_

Boat Registration requirements and fees will apply

Property Managers Name (if applicable) \_\_\_\_\_

I hereby authorize the above named to act as my Property Manager.

**Note: Must complete CLPOA Appointment of Property Manager form annually.**

*I understand that all items I have authorized to be issued must be returned to the POA upon the tenant / lessee vacating the property. **If they are not returned, the POA will charge me \$100.00 per item that has not been returned. No new renewal or lease agreement will be processed until all items are returned or payment received for the non-returned items.***

*I also understand that there is a **\$150.00 processing fee yearly** for each rental or lease agreement or **\$50.00 fee** for the renewal of said agreements.*

Phone Number: \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner or Property Manager

***This form must be given to and received by the Property Owner or Property Manager only.***