

Finance Committee

WHEREAS, Article VI, Section 1 of the Bylaws of the Canyon Lake Property Owners Association grants the Board of Directors the power to conduct, manage and control the affairs and business of the Association; and

WHEREAS, Article II, Section 2(i) of the Bylaws grants the Board of Directors the power to appoint such committees as may be necessary to, or convenient in, the discharge of any of its obligations or powers; and

WHEREAS, Article VI, Section 1(e) of the Bylaws grants the Board of Directors the power to appoint committees of the Association;

NOW, THEREFORE, BE IT RESOLVED THAT a standing Finance Committee be established having the following terms of reference:

RESPONSIBILITY

The primary responsibility of the Finance Committee is to advise and assist the Board of Directors, hereinafter referred to as the BOARD, on financial planning and control for the Canyon Lake Property Owners Association.

In fulfilling its responsibility, the Finance Committee, in cooperation with Controller, shall:

- Review and make recommendations to the BOARD on the preliminary annual budget;
- Make recommendations to the BOARD regarding budget procedures, financial control and accountability, and the annual budget;
- Review monthly financial statements and present comments on the Association's financial position through the Treasurer to the BOARD;
- Conduct an annual review of all Association's insurance policies and make recommendations as appropriate to the BOARD;
- Recommend investments for funds set aside for special projects;
- Review status of Association reserves and make recommendations as to their adequacy; and

- Perform such other related functions as directed by the BOARD.

MEMBERSHIP

The Finance Committee shall be composed of seven (7) members of the CLPOA. The BOARD on an annual basis will appoint the chairperson, as well as the other six (6) members of the committee. The membership of the Finance Committee should be representative of the membership of the CLPOA.

The Controller and staff will recommend to the Board of Directors the membership of this Committee.

The Controller and the Treasurer shall be a non-voting ex-officio member of the Finance Committee.

AUTHORITY: The Finance Committee functions in an advisory capacity presenting specific recommendations to the BOARD as appropriate.

Board Approved 03/26/02